

Islesburgh Community Centre
 King Harald Street, Lerwick, Shetland ZE1 OEQ
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 Email: reception.islesburgh@shetland.gov.uk
 Website: www.islesburgh.org.uk



ISLESBURGH EQUIPMENT BANK REGISTRATION FORM.

Registered Contact Name :

Organisation :

Contact Address :

.....

Telephone No : **Email address :**

Invoice Address :

.....

I apply for membership of Islesburgh Trust Equipment Bank users group, and hereby agree to abide by the conditions of booking detailed below.

Signature **Date**

Conditions of Booking:

1. In order to use the equipment bank an individual or an organisation or an individual acting on behalf of an organisation must be registered with Islesburgh Trust.
2. Any such registered person or registered organisation, who hires equipment from the Islesburgh Trust will be known as The Hirer.
3. Only registered users of the equipment bank may hire equipment from the Islesburgh Trust, the equipment may only be used by the Hirer, and must not be used by any other person or organisation, or sub-rented to any other person or organisation. All annual registration fees must be paid up to date at the time of each hire.
4. The Hirer will be responsible for collecting all items from, and returning all items to, Islesburgh Trust, on the agreed collection and return dates, in good condition.
5. Any missing part(s) or damage must be made good by The Hirer.
6. Where charges apply, hire will be from dates stated and if not returned on due date, The Hirer will be liable for payment for every additional session/day, as per published hiring charges.
7. Any Hirer not returning equipment hired, will be responsible for replacing that equipment, at catalogue prices prevailing at date of non-return.

FOR OFFICE USE ONLY:

REGISTRATION CATEGORY

<u>Application Checked by</u>	Date:.....	Voluntary	<input type="checkbox"/>
Application Recorded by	Date:.....	Family	<input type="checkbox"/>
Registration Fee received £.....	Date:.....	Other Non Voluntary	<input type="checkbox"/>
User Number Allocated	Date:.....	Commercial	<input type="checkbox"/>